



DFEE 2012-13 Program and Incentive Funding Guidelines

The DFEE Mission: The Durango Foundation for Educational Excellence is a community organization of dedicated volunteers who develop resources to encourage and recognize educational improvement and excellence for all students in Durango School District 9-R.

2012-2013 Funding Structure:

DFEE funds will be allocated to all District 9-R schools based on enrollment figures provided by District 9-R as of November 15, 2011. Schools must apply to DFEE for the allocated funds.

See [Program Funding Allocations](#) chart.

Notes for Schools Seeking Funding:

- Each school should use \$500 to \$1,000 of the allocated amount for **Incentive** funding.
- The remainder should be used to address the 2012-2013 **Program** focus.
- Each school should submit one Incentive Funding Application and one Program Funding Application.
- Proposals must be submitted to Durango School District 9-R Assistant Superintendent, with completed 9-R Grants Checklist, by March 1, 2012. Assistant Superintendent will forward to DFEE. DFEE deadline is April 2, 2012.
- Application forms are available at www.dfee.net or by calling DFEE at (970) 385-1481.

Program Focus:

Program funding for 2012-13 will focus on literacy, and specifically on reading and writing literacy. Programs, services, or materials should increase students' interest in and enthusiasm for reading and writing, and/or should improve or enhance effective literacy instruction. Each school should submit an application detailing the proposed use(s) of the funds within this focus area.

Proposals should follow these guidelines for requested funding:

- Programs should take place before, during, or after school, and fall outside of the possibilities of the Durango District 9-R budget.
- Programs, services, or materials should be identified and endorsed as a priority at each school through staff/administration collaboration.
- Programs, services, or materials should be supported by accepted research, and/or clearly support District and school literacy goals.
- Proposals should not assume future District funding.
- Proposals **MUST** include a detailed budget.
- Proposals should be student-focused.
- Proposals may address the needs of any specific group of students or the needs of all students in the school, or may include a combination of these.

Incentive Funding:

Incentive funds may be used to provide students with incentives/rewards/recognition for reading, wellness, character-building, or other areas of interest to the individual school and its students. Incentive Funding applications should explain the proposed uses for \$500 to \$1,000 of the school's allocated DFEE funding.

Program Funding Allocations 2012-13 - Total \$55,000			
	2011 Enrollment	Budgeted 2011-12	2012 Rounded Allocation
Fort Lewis Mesa	167	\$3,500	\$3,750
Sunnyside	170	\$3,500	\$3,750
Animas Valley	261	\$3,750	\$4,000
Florida Mesa	321	\$3,750	\$4,000
Needham	406	\$4,000	\$5,250
Park	435	\$4,000	\$5,250
Riverview	440	\$4,000	\$5,250
Escalante	483	\$5,000	\$5,250
Miller Middle School	424	\$5,000	\$5,250
Durango High School	1116	\$8,000	\$11,250
Big Picture	69	\$1,500	\$1,500
Denier	25	in above	\$500
Totals	4317	\$46,000	\$55,000



<http://www.dfee.net>

DFEE PROGRAM FUNDING APPLICATION
Academic Year 2012-13

Submit to Assistant Superintendent by March 1, 2012
DFEE deadline April 2, 2012

If you have any questions about the application or the process please contact the DFEE Director at 385-1491 or info@dfee.net.

1. NAME OF SCHOOL _____

Contact person – please include the name of the person submitting the proposal with a phone number, cell number, and email address. Also include the name of the Principal with the same contact information.

Contact Person	(w) _____	(h) _____	email: _____
Principal	(w) _____	(h) _____	email: _____
Add'l contact	(w) _____	(h) _____	email: _____

2. Provide a brief summary of the proposed use(s) of DFEE funds.

DFEE PROGRAM FUNDING APPLICATION (Academic Year 2012-13)

3. *Grade level(s) and number of students to be affected.*

4. *What is the purpose/rationale of the proposed use of funds? Please address how this program fits the DFEE program 2012-13 program funding focus.*

5. *Please describe the collaborative process among school staff and administration to determine the use of funds.*

6. *Implementation time line:*

7. *Please attach a detailed budget of how DFEE funds will be used. The proposal will not be considered unless the budget is attached.*

8. *Please detail any other funding that will be needed to implement the program. Has other funding been committed? Attach documentation.*

Signature of School Administrator _____

Date Submitted: _____

Submit by March 1, 2012 to Durango School District 9-R Assistant Superintendent, with completed 9-R Grants Checklist. Assistant Superintendent will forward grant applications to DFEE by April 2, 2012.



DFEE INCENTIVE FUND APPLICATION 2012-2013

Submit to 9-R Assistant Superintendent by March 1, 2012 with completed grants checklist. DFEE deadline is April 2, 2012.

Name of School:	_____
Name of person completing report:	_____
Phone and extension:	_____
Email:	_____
Amount of incentive:	\$ _____
Number of students this project is expected to impact:	_____

1. Briefly describe the 2012/13 program(s) or activities you plan to fund with DFEE Incentive Funds. (A one or two sentence description is sufficient)

2. Please describe how you anticipate the DFEE funds will impact the character, ethics, or positive behaviors and citizenship of the student population.

I agree to mention DFEE as the funder of this project when publicizing this program or project in 9-R news briefs and other public announcements.

Signature of Administrator _____

Date _____

Assistant Superintendent will forward completed applications to DFEE by April 2, 2012.

Durango School District 9-R Grant Application Checklist

Grant Requestor: Please attach this sheet with all approval signatures needed, to the grant application and budget, and send to the Assistant Superintendent at least 30 days prior to DFEE Program Grant submission deadline.

Grantor: _____ Grant Name: _____

School/Dept.: _____ Requestor: _____
(please print clearly)

Submission Deadline: _____ - _____ - _____ Expected Award Date: _____ - _____ - _____

\$ Amount of Request: _____

Purpose of Grant/How does it support Strategic Plan and/or UIP goals? _____

Does the grant require:

Any technology equipment or support? Yes ___ No ___

If yes,
James Torres approval: _____ Date: _____ - _____ - _____

Any facilities services? Yes ___ No ___

If yes,
Mike Chadwick approval: _____ Date: _____ - _____ - _____

Compensation to any employee? Yes ___ No ___

If yes,
Carla S. Hotter approval: _____ Date: _____ - _____ - _____

Any district funding? Yes ___ No ___

If yes,
Laine Gibson approval: _____ Date: _____ - _____ - _____

Any school/dept. funds to support the grant? Yes ___ No ___

If yes, explain your commitment.
Principal/Supervisor approval: _____ Date: _____ - _____ - _____

Principal/Supervisor: _____ Date: _____ - _____ - _____
(Required signature)

Final Approval for Grant Submission:
Assistant Superintendent _____ Date: _____ - _____ - _____